

EXECUTIVE DECISION

made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L62 17/18

Decision	
1	Title of decision: Adult Education Business Case
2	Decision maker (Cabinet Member): Councillor Ian Bowyer, Leader of the Council and Portfolio Holder for Skills
3	Report author and contact details: Edward Coley, Head of Skills and Employability Email: Edward.coley@plymouth.gov.uk telephone: 01752 398646.
4	Decision to be taken: the Leader in his capacity as the Portfolio Holder for Skills is dealing with this matter as a delegated decision: <ul style="list-style-type: none">• Approves the business case with a view to procuring under option I as detailed in the attached report.• Further reports will be submitted to Cabinet members to award contracts following the procurement process
5	Reasons for decision: <p>The option to commission the delivery of the AEB contract enables PCC to meet EU and its own procurement regulations.</p> <p>The rationale for this approach becomes much stronger on the basis of a single channel for procurement where the LA is in control of both funds and quality of delivery.</p> <p>The pattern of service usage suggests that this option is the best fit to strategic need with the resources provided, and that option can deliver improved performance as well as value for money.</p> <p>Recommendations are detailed in Part II of the report.</p>
6	Alternative options considered and rejected: <p>Doing nothing was considered but this rejected as an option because the Council would not be able to fulfil its requirement to provide the Adult Community programme. This would contravene the procurement regulations and compromise our ability to demonstrate value for money.</p>
7	Financial implications:

	As the potential contract award is for one year the actuary has been asked to advise on the likelihood of a further pension liability in a year's time so that pension rate is set to avoid another liability after the 12 month contract ends.		
8	Is the decision a Key Decision? (Contact Democratic Support, 304494 for further advice)	Yes	No
		√	results in the Council spending or raising annual income by more than £500,000 (or more than £2,000,000 if that is the total cost of a contract award)?
			results in the Council saving more than £1,000,000?
			results in the Council saving less than £1,000,000 and the saving will have a material impact upon service provision such as a significant change or a cessation of service delivery and associated staff redundancies or a significant impact on customers?
			has a significant impact on communities living or working in two or more wards?
If yes, date of publication of the notice in the Forward Plan			
9	Please specify how this decision is linked to the Council's corporate plan 2016 - 19 and/or the policy framework and/or the revenue/capital budget:	<p><u>The Council's Corporate Plan 2016-19</u></p> <p><u>Confident Plymouth</u></p> <p>Supports people to be empowered to understand the skills agenda enabling them to become confident, active citizens who participate in lifelong education, employment or training that will enable them to aspire to achieve their full potential and make sound choices about their future.</p> <p><u>Pioneering Plymouth:</u></p> <p>Aims to steer Plymouth to provide a coordinated approach to addressing the skills and employability needs required for economic growth and prosperity.</p> <p><u>Growing Plymouth:</u></p> <p>Seeks to help inform education to align itself with employer requirements so that Plymouth can be more confident growing its own skilled workforce in addition to attracting outside talent.</p>	
Urgent decisions			
10	Is the decision urgent and to be implemented immediately in the		(If yes, the Lead Scrutiny Officer must be consulted before approaching the Chair of

	interests of the Council or the public?			the relevant Overview and Scrutiny Committee. Ensure that the Chair signs the report at section 11a and that section 11b is completed <u>after</u> the sign off codes in Section 17 are completed)
		No	√	(If no, go to section 12)
11a	Signature		Date	
	Print Name			
Consultation				
12	Are any other Cabinet members' portfolios affected by the decision?	Yes		(If yes, go to sections 13 and 14)
		No	√	
13	Which other Cabinet member's portfolio is affected by the decision?			
14	Please confirm that you have consulted this Cabinet member	Yes		(No is not an option)
15	Has any Cabinet member declared a conflict of interest?	Yes		
		No	√	
16	Which Corporate Management Team member has been consulted?	Name and title	Carole Burgoyne, Strategic Director for People	
17	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DSol12 17/18	
		Finance (mandatory)	pl1718.243	
		Legal (mandatory)	MS/30127	
		Human Resources		
		Assets		
		IT		
		Procurement		
Other Information				
18	An Equalities Impact Assessment should be attached to the report	Attached	√	(Please attach the EIA to this report)
Briefing report				

19	Is the briefing report attached?	Yes	√	(No is not an option)						
	List (and include a hyper link to) <u>published</u> work/information used to prepare the report.									
	Do you need to include any confidential/exempt information? Yes	If yes, prepare a second, Part II, report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box. (Remember to keep as much information as possible in the briefing report that will be in the public domain)								
			Exemption Paragraph Number							
			1	2	3	4	5	6	7	
Confidential/exempt briefing report title Adult Education Business Case Part II Briefing Paper					√					
Background Papers										
20	Please list all background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. A folder or a file should not be cited as a background paper, though individual items within the folder or file may be. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.									
	Title	Part I	Part II	Exemption Paragraph Number						
				1	2	3	4	5	6	7
	Adult Education Business Case	√								
Cabinet Member Signature										
21	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget.									
Signature					Date of decision		19 March 2018			

Print Name

Councillor Ian Bowyer